




This card outlines database functions for **Producer** and **Feedlot accounts**. See the User Guide for more information.

The database may be unavailable on Thursdays between 6pm–7pm (Sydney time) for maintenance purposes.


Login

Go to **www.nlis.mla.com.au** and enter the **user ID** and **password** for your account type.

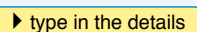
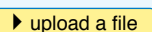
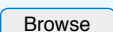
Click  to go to the home page and choose what you want to do from the drop-down menu.

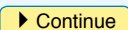
Cattle moved off/onto property



State regulations specify who is responsible for recording cattle movements on NLIS. If cattle are bought or sold through a saleyard, or sold to an abattoir, the saleyard or abattoir records the transfer. If cattle are bought or sold privately, the person who **receives** the cattle **must** ensure that the transfer **onto** their property is recorded. If you sell cattle privately, you may record the transfer **off** your property on the buyer's behalf, to ensure the cattle are removed from your account.

Select   *User Guide pages 3–5*

Choose one of two methods:

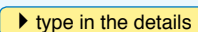
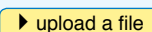
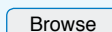
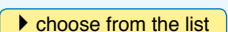
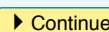
1. Click  and enter the details.
2. Click  and  to find the file.

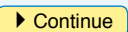
Click  to see the Confirm details screen.



Follow the prompts to  the details to the database or click  to change the details or choose a different file.

Select   *User Guide pages 3–5*

Choose one of three methods:

1. Click  and enter the details.
2. Click  and  to find the file.
3. Click  and select a list to view.
 - Select **PIC** and **date** (if applicable) and 
 - View the list of devices on the property.
 - Tick the cattle to move **off**.

Click  to see the Confirm details screen.

Follow the prompts to  the details to the database or click  to change the details or choose a different file.


Cattle that have died on property

If cattle die on your property or feedlot, it is advisable to notify the database. As deceased animals are not listed on current holdings reports from the database, this makes it easier to reconcile the cattle on your property with your database account.

NLIS Database Helpdesk

Phone: 1800 654 743

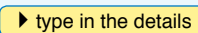
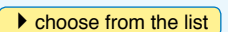
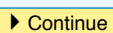
E-mail: nlis.support@mla.com.au

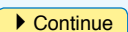
Meat & Livestock Australia operates the Helpdesk from 8am–6pm (Sydney time), Monday–Friday. If you have trouble with the database and can't solve the problem using  buttons on the website, note your **user ID** and the **upload ID** before you contact the Helpdesk. You may also need the **device numbers** mentioned in NLIS E-mail messages.



User Guide pages 6–7

Select  

Choose one of two methods:

1. Click  and enter the details.
2. Click  and select a list to view.
 - Select **PIC** and **date** (if applicable) and 
 - View the list of devices on the property.
 - Tick the cattle that **died**.

Click  to see the Confirm details screen.

Follow the prompts to  the details to the database or click  to change details or choose a different file.



Device status

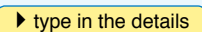
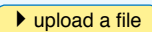
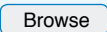
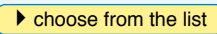
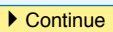
You can assign a status to a device to indicate:

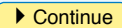
- a non-EU breeding animal on the property (B)
- a Damaged device (D1)
- a Device lost after attachment (L2)
- an Inactive device (IA)



User Guide pages 8–10

Select **Device status** 

Choose one of three methods:

1. Click  and enter the details.
2. Click  and  to find the file.
3. Click  and select a list to view.
 - Select PIC and date (if applicable) and 
 - View the list of devices on the property.
 - Tick the cattle to be assigned a **device status**.

Click  to see the Confirm details screen.

Follow the prompts to  the details to the database or click  to change details or choose a different file.

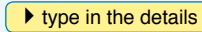

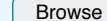
Replaced tags




You should only replace a device if it is damaged when applied to the animal's ear, or lost after attachment. To preserve any statuses associated with the animal, for example LT, the old and new device numbers must be linked on the database

User Guide pages 12–13

Select **Replaced tags** 

Choose one of two methods:

1. Click  and enter the details.
2. Click  and  to find the file.

Click  to see the Confirm details screen. Follow the prompts to  the details to the database or click  to change the details or choose a different.

ERP enquiry

Feedlots may need to know the Extended Residue Program (ERP) status of properties. For example, a T2V status indicates a reduced risk of organochlorine contamination, whereas properties with an X status should not trade cattle.

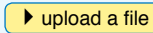
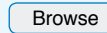
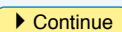


If you use the **ERP enquiry** option to upload a file containing the PICs you want to check, the results are returned by E-mail. If you run the **ERP PIC status** report instead, the results are displayed on-screen.

If there is no ERP status, the results will state 'Clear No test'. The Livestock Production Assurance (LPA) program status of the properties is also displayed (if applicable).

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Select **ERP enquiry** 

To check the ERP status using the enquiry method:

1. Click  and  to find the file. Click  to see the Confirm details screen. Follow the prompts to  the details to the database or click  to change details or choose a different file.

EU status downgrade

Under the European Union Cattle Accreditation Scheme (EUCAS), all animals have an EU status (Yes or No).

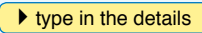
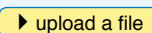
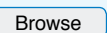
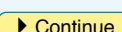


If a feedlot is EU-accredited, cattle will automatically have a status of Y (eligible for the EU market) on the database.

If you have approval from EUCAS to move non-EU breeding animals onto the feedlot, you can manually change the EU status of an animal from Y to N using the **EU status downgrade** option. You should also assign a **Device status** of B (Breeding) animal to those devices on the database.

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Select **EU status downgrade** 

Choose one of two methods:

1. Click  and enter the **NLIS ID** or **RFID**.
2. Click  and  to find the file. Click  to see the Confirm details screen. Follow the prompts to  the details to the database or click  to change the details or choose a different file.

PIC reconciliation

To reconcile devices on a property with devices registered to that PIC, create a list of all devices currently attached to cattle on the PIC, plus all devices purchased, but not yet attached to cattle and submit that list to the database.

If you use the **type in the details** method, the **results** are displayed on-screen in four groups. To assign or remove an **Inactive** status, tick the devices on-screen.

If you use the **upload a file** method, the **results** arrive by E-mail. To assign or remove an **Inactive** status, use the **Device status** option.

User Guide page 11

Select **PIC reconciliation** and

Choose one of two methods:

1. Click and enter the details.
Click to see the **Results** (Screen Step 2)
 - Active devices registered to the PIC
 - Devices not registered to the PICClick to see the **Results** (Screen Step 3)
 - Registered devices not submitted
 - Registered devices with an Inactive statusTo assign or remove an **Inactive** device status, tick the appropriate devices on-screen.
Click to see the Confirm details screen.
Follow the prompts to the details to the database or click to change the details.

or

2. Click and to find the file.
Click to see the Confirm details screen.
Follow the prompts to the details to the database or click to choose a different file to upload.

Transfer correction

Property-to-property transfer corrections can only be:

- submitted by the account that uploaded the original transfer
- processed if the correction relates to the most recent transfer recorded for a device
- used to correct the **Transfer date, Source PIC, Destination PIC** and **NVD/Waybill** number
- used to remove a transfer if the wrong device was transferred

User Guide pages 14-16

Select **Transfer correction**

Choose one of two methods:

1. Select enter the **Upload ID** and
 - To edit individual transfers, click the **Edit item** link. In the **Edit item** window, edit appropriate fields.
 - To edit the **same** details for several transfers, tick the transfers to edit, then click
In the **Edit selected items** window, edit fields.Click to proceed or click to return to the previous screen.
Click to see the Confirm details screen.
Follow the prompts to the details to the database or click to change details.

or

2. Select enter the **Upload ID** and
 - View the list of transfers
 - Tick the transfers you want to **remove**.Click to see the Confirm details screen.
Follow the prompts to the details to the database or click to choose a different file to remove.

Generating reports

To comply with the National Traceability Performance Standards, States must be able to trace cattle within 24 hours to contain disease outbreaks or control chemical residue incidents.

If cattle are bought or sold through a saleyard, or sold to an abattoir, the saleyard or abattoir records the transfer on the database. If you buy or sell cattle privately and record the transfer yourself, or authorise someone else to do it, it is still your responsibility to ensure that the information recorded for your property is accurate.

There are various database reports to help you monitor transfers on and off your property, reconcile your current holdings with your database account and check any 'statuses' recorded for your cattle.

If you can't see the report you want on the home page, see **View/generate all reports** on page 29 of the User Guide. For tips on customising report results, see page 20.

User Guide pages 19–29

Select	Audit property ▶ Go	Obtain an Audit report for your property for a specified period to help reconcile cattle on your property with your NLIS account.
Select	Beast enquiries ▶ Go	Find the electronic RFID number matching the visual NLISID number (and vice versa), Current PIC, EU status and LT status.
Select	Carcase feedback query ▶ Go	Retrieve any carcase feedback data uploaded by the abattoir at slaughter, for a specified period.
Select	ERP PIC status report ▶ Go	Check the Extended Residue Program (ERP) status of PICs consigning cattle to the feedlot.
Select	Search the PIC register ▶ Go	Check details for other properties.
Select	View devices on my property ▶ Go	List devices registered to your property (8 options).
Select	View large report results ▶ Go	View reports too large to deliver on-screen. You will be notified by E-mail when the reports are ready to view.
Select	View my transaction history ▶ Go	List all transactions submitted for your account. Run the report after every transaction, to check that processing was completed.
Select	View/generate all reports ▶ Go	Access reports not visible on the home page. <ol style="list-style-type: none">1. Choose the Report name from the drop-down list2. Click ▶ Go then select or enter the parameters for the specific report and click ▶ Go or ▶ Continue